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MEMORANDUM  
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Home management extension work

EMERGENCY SUBPROJECT TO HOME ECONOMICS EXTENSION  
WORK BY MEANS OF HOME DEMONSTRATION AGENTS PROJECT  
NO. ARRANGED BETWEEN THE - - - - -  
- - - - - AND THE UNITED STATES DEPARTMENT OF  
AGRICULTURE, STATES RELATIONS SERVICE, PROVIDING  
FOR THE APPOINTMENT OF COUNTY AND CITY HOME DEMON-  
STRATION AGENTS.

Off. Ext. work  
with women  
41

LEGAL AUTHORITY Act of Congress passed 1917, entitled H. R.  
Bill 4188 "To provide further for the national security  
and defense by stimulating agriculture and facilitating  
the distribution of agricultural products; \* \* \* \* \*  
for increasing food production and eliminating waste;  
State laws providing for the support of agricultural and  
home economics extension work in the State.

OBJECT To give instruction to rural and urban women and girls in  
practical methods of increasing food production and elim-  
inating waste and promoting conservation of food by edu-  
cational and demonstrational methods, through county, dis-  
trict, and urban agents.

METHODS OF  
PROCEDURE A. Supplementing the work in progress under Project No. \_\_\_\_\_  
Home Economics Extension Work by Means of County Home  
Demonstration Agents, and in counties or districts where  
funds are not available for starting the regular county  
home demonstration agent work, emergency home demonstra-  
tion agents may be employed, whose duties will be similar  
to those of the regular home demonstration agents. In  
counties or districts where local cooperation in the em-  
ployment of agents in the usual manner is not obtainable,  
emergency home demonstration agents paid wholly by the  
Department and College may be assigned to undertake limit-  
ed lines of work over such areas and for such periods as  
may seem to be in the best interests for food production  
and conservation.  
B. In so far as emergency funds are available, urban emer-  
gency home demonstration agents will be employed and lo-  
cated in cities with a population of 40,000 or more, who  
will cooperate with existing organizations, and create  
new organizations where necessary and feasible, for the  
purpose of giving instruction to city women through demon-  
strations, lectures, publications and otherwise on food  
production, through poultry raising and home gardening in  
suburban districts; food conservation through canning,  
drying, and preserving, and the elimination of waste and  
the utilization of valuable but little used foods.

ORGANIZATION The organization contemplated for rural counties and dis-  
tricts is that of the regular project, Home Economics  
Extension Work by Means of County Home Demonstration  
Agents with such modifications relating to the city work  
as may be found necessary and expedient in securing  
efficiency.

THESE ARE THE RESULTS OF THE RESEARCH  
CONDUCTED BY THE COMMITTEE ON THE  
EFFECTS OF THE WAR ON THE  
ECONOMY OF THE UNITED STATES  
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COOPERATION           Close cooperation is contemplated with the State Council of Defense and such organizations as exist or may be brought into existence for the furtherance of this subproject.

SOURCE OF  
MAINTENANCE           The National Defense Act. H. R. Bill 4188; State appropriations to the Agricultural College, and funds from other sources, as indicated in the following financial statement:

FINANCIAL ESTIMATE FISCAL YEAR ENDING JUNE 30, 191 .							
Classification	: Total:	: Smith-Lever	: U.S.D.A.	: College	: County	: Other	
		: Federal:	: State	: Funds	: Funds	: Funds	: Funds
ADMINISTRATIVE	:	:	:	:	:	:	:
State Home Demon-	:	:	:	:	:	:	:
stration Agent:	:	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:	:
Expenses.....	:	:	:	:	:	:	:
Asst. State Home	:	:	:	:	:	:	:
Demonstration	:	:	:	:	:	:	:
Agent	:	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:	:
Expenses.....	:	:	:	:	:	:	:
Clerks:	:	:	:	:	:	:	:
County Emergency	:	:	:	:	:	:	:
Home Demonstra-	:	:	:	:	:	:	:
tion Agents:	:	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:	:
Expenses.....	:	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:	:
Expenses.....	:	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:	:
Expenses.....	:	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:	:
Expenses.....	:	:	:	:	:	:	:





(FINANCIAL ESTIMATE FISCAL YEAR ENDING JUNE 30, 191 . Continued)

Classification	Total	Smith-Lever	U.S. D.A.	College	County	Other
		Federal	State	Emergency Funds	Funds	Funds
City Emergency	:	:	:	:	:	:
Home Demonstration Agents	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:
Expenses....	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:
Expenses....	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:
Expenses....	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:
Expenses....	:	:	:	:	:	:
Salary.....	:	:	:	:	:	:
Expenses....	:	:	:	:	:	:
TOTAL	:	:	:	:	:	:

SIGNATURES: - - - -

DATE \_\_\_\_\_

Director Extension Service, Agricultural College

DATE \_\_\_\_\_

Chief, Office of Extension Work, North and West.

DATE \_\_\_\_\_

Director, States Relations Service, U. S. D. A.

DATE \_\_\_\_\_

Acting Secretary of Agriculture.

